



## EUROPEAN COMMISSION

DG Employment, Social Affairs and Equal Opportunities

Employment, Lisbon Strategy, International Affairs  
European Employment Strategy, CSR, Local Development

Call for proposals:	<b>PROJECTS CONTRIBUTING TO EXCHANGE OF GOOD PRACTICES</b>
Reference:	<b>VP/2010/005</b>
Budget Heading:	<b>04.04 01 01</b>

## APPLICATION FORM

Application ref.: **VP/2010/005/0008**

# Applicant information

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## A: General Information on the Applicant

### A.1: Applicant organisation

A.1.1 Name of the organisation..... Regional Development Fund East Macedonia and Thrace  
A.1.2 Abbreviation..... PTA AMTH  
A.1.3 Type of organisation..... Public Law Body/Regional  
A.1.4 Address..... D. Tsetine 7  
A.1.5 Postal code..... 69100  
A.1.6 City..... Komotini  
A.1.7 Country..... EL - Elláda  
A.1.8 Telephone..... + 302531083000  
A.1.9 Fax.....+302531083019  
A.1.10 E-mail address..... sarseniou@remth.gr  
A.1.11 Registration number..... 0000206  
A.1.12 VAT number..... 090351183  
A.1.13 Web Site..... <http://www.remth.gr/>  
A.1.14 Language for correspondence..... EN - English

### A.2: Legal representative

A.2.1 Title..... Mrs  
A.2.2 Surname..... KOKLA  
A.2.3 Forename..... Theodora  
A.2.4 Gender..... Female  
A.2.5 Function..... President  
A.2.6 Other function..... General Secretary of the Region East Macedonia and Thrace  
A.2.7 Telephone..... +2531352100  
A.2.8 Fax.....+302531022483  
A.2.9 E-mail address..... remth@remth.gr

### A.3: Person responsible for managing the action

A.3.1 Title..... Mr  
A.3.2 Surname..... ARSENIU  
A.3.3 Forename..... Spyridon  
A.3.4 Gender..... Male  
A.3.5 Function..... Adviser  
A.3.6 Other function.....  
A.3.7 Telephone..... +302531352108  
A.3.8 Fax.....+302531352185

A.3.9 E-mail address..... sarseniou@remth.gr

# Action

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## B: Information on the action for which the grant is requested

B.1 Title..... Learning and Developing our Skills

B.2 Type of activity/subprogramme/theme..... a) Improve the employment opportunities for young people

B.3 Short summary of the action..... It is worth to be noted that the needs for skills and competences changing all over the EU. Moreover, it is popularly promoted the opportunity for EU Member States to learn from each other and share solutions by pooling their efforts at the European level. As it is comprehended there is a need for develop a contemporaneous economic model which can be used as a "vehicle" and basis for the transformation of the mountainous economies of the region. This model will be created with focus to young women and with respect to the traditions and the cultural elements of these societies. It must be noted that in the past, there were some attempts to implement development plans to these areas without any severe success, due to the fact that these models were not adjusted to the specialties of these societies.

The proposed project will embrace the below mentioned activities:

- Inventory on the existing situation, based mainly on the already existed information and studies and in close cooperation with representatives of local societies (it must be noted that during the project implementation, members of the target group areas will be hired as "intermediates" or "facilitators" in order target areas to be more accessible).
- Creation of a benchmarking tool
- Creation of "local communities youth enterprises" by using at the same time national funding
- Creation of business plans (with possible hiring of part time "high qualified managers")
- Training need analysis
- Creation of (bilingual when is needed) training material
- Delivery of training according to the need analysis
- Creation of operational tools (web tools, advisors pool, national and European funding opportunities updating, simplification of bureaucratic procedures, etc)
- Transfer of know-how from existing models in E.U.
- Creation of a commercial network with transnational partners of the project and connection with existing European networks

B.4 Specific objective(s)..... The objectives of this project are focused on the following four issues:

- The mutual learning in order to improve the employment opportunities for young people and in particular for young women.
- Clarify the needs for training with reference to the particular needs of the target group and their social and cultural features.
- Support young women in order to develop skills which are related with competences and respond to labour market needs of the particular region and respecting the local disparities. In this case better competences will be offers through better teaching and leading methods that will be transferred with the support of the partners
- Develop a contemporaneous economic model which can be used as a "vehicle" and basis for the transformation of the mountainous economies of the region.
- Encourage and support a network between young women of the region who are entering the labour market.

B.5 Duration of activities

B.5.1 Start..... 03/05/2011

B.5.2 End .....31/03/2012

B.5.3 Months..... 11.00

B.6 Implementation of the action..... The activities that will be implemented are focused on the following types:

- Activities, under the framework of a groups, aiming to the team building. The term "team" covers on the one side stakeholders who are involved in employment policies and on the other side young women who want to use the benefits of this project. The aim is to make these women believe that they could be successful and to make them feel self-confident.  
seminars with the active participation of all the partners. The aim is to present the best practices that could be transferred and introduced by the women (independently or as an association) of our region. The economic activity of the mountainous areas is mainly restricted to traditional agricultural cultivations like tobacco production, cherries or other trees graves and husbandry. Usually the whole activity is restricted to the primary section of production and there are no satisfied examples of further utilization of the primary section of production.
- Workshops which will examine in-depth the introduction of these successful employment policies. The aim is to examine how could the employment, which is now focused on the primary sector could be improved and

B.7 Workplan..... the project will have 5 main working packages:

WP1: Management and Coordination

- Steering Committee meetings
- Working group meetings
- Semestrial reports
- Final report

WP2: Publication and Dissemination

- 2 leaflets (in English and all partners' language)
- 1 manual for the entrepreneurship of young women (in English and all partners' language)
- Website
- Publications to local and national newspapers
- Guides on training (in English and all partners' language)
- Conferences in each partner area
- Conference in Brussels

WP3: Need analysis

- Study on the needs of target groups for each country
- Open meetings with stakeholders and final beneficiaries

WP4: Training

- Training need analysis
- Development of training tools
- Delivery of training
- Training booklets ( in English and all partners' language)
- Open training laboratories (exchanging of experiences and establishment of tutoring process among target groups in partner and project level)

WP5: Working in process

- Creation or transformation of a woman association in each "real enterprise"
- Organizing the enterprise
- Creation of business plan
- Coaching process
- Creation of a web platform for the promotion of enterprises
- Networking and connection of enterprises in project lever

WP6: On going Monitoring and Evaluation

- 3 project reports (initial, intermediate and final)

B.8 Will you subcontract any task related to the action?..... Yes

## B.9 Timetable for action events

Please enter the key dates for the main events of the action (i.e. conferences, project meetings and so on).

Start date	End date	Venue	Type of event
03/05/2011	31/05/2011	Komotini	local meetings with the participation of young women in order to clarify special needs
01/10/2011	15/10/2011	Brussels	Conference
30/11/2011	28/02/2012	3 different places	create new enterprises, coaching process
10/03/2012	20/03/2012	Komotini	evaluation

B.10 Partnerships..... The Lead Partner of the project is the Regional Development Fund of East Macedonia and Thrace (GR). The rest of the partner scheme cover partners from Czech Republic who is an organisation dealing with ROMA people and Turkey who are focused on women with low opportunities. This partnership will develop methods aiming to clarify the methods which could be introduced in order to improve women's skills and in addition to help the women to create their own enterprise.

B.11 Targeted groups / sectors ..... The target group of the project is characterized by the following features:

- Young women
- Age 15-30
- Living in the mountainous areas
- Being member of big families (more than 6 members)
- Low income
- Cultural disparities
- Early school leavers
- Low skills

The cultural status of these areas and conventionalism lead mainly young women to abandon school in early ages, getting married and usually to stay at home or help to family rural business.

The economic activity of the mountainous areas is mainly restricted to traditional agricultural cultivations like tobacco production, cherries or other trees graves and husbandry. Usually the whole activity is restricted to the primary sector of production and there are no satisfied examples of further utilization of the primary section of production.

This target group has been selected because they have fewer opportunities to develop their competences. Moreover, the young women have expressed the will to get involved and also to use the benefits to improve the working and leaving conditions of their families

- B.12 Transnational dimension..... This project will cover a particular geographical area of Europe. It is worth to be noted that the countries who participate have similar problems with social excluded and unemployed young women. Hence, the results of the project could be used as a tool which improves the situation of this target group. However, similar problem faced by other members of the EU and the benefits could be used by them as well.
- Although this proposal does not have a representation of all the areas of the EU, it is clearly designed in order to face particular phenomenon and to develop best practices useful to all the involved actors
- B.13 Arrangements for evaluation / monitoring of the action..... As far as the evaluation is concerned, there will be followed an ongoing evaluation. In particular, after common agreement there will be clarified indicators on how to examine the success of the implementation. Also, there will be included a mid-term evaluation and the final conference which will finalise the results of the action
- B.14 Added value / innovativeness of the action..... Part of the EU's new Europe 2020 strategy, Youth on the Move proposes 28 key actions aimed at making education and training more relevant to young people's needs and encouraging more of them to take advantage of EU grants. This will increase young people's employability and access to the labour market.
- In addition, this project will support young women either to face the economic and financial crisis which has made it harder for young Europeans to enter the labour market or to survive and to further develop their enterprises.
- This project will support local community to be a place where as many people as possible have good quality jobs, where local people could have access to excellent products and services offered by young women. Hence, the added value of this best practice transfer is to examine how young women could combine traditional methods with new and more efficient working procedures.
- As far as the benefits is concerned, it is important to be mentioned that through the implementation of this project women from the local society who already have experience will transfer the knowledge to young women who want to get involved in similar activities. Consequently, social disparities will be compromised and this could contribute to the social inclusion of particular members of the local society.
- To sum up the added value of this project is to examine the needs of young vulnerable women, to develop tools to help them to create their business and to offer them the opportunity to establish it. Thus, the project will develop a best practice on how to help women who are socially excluded to face this situation through new employment opportunities
- B.15 Expected results..... The expected results of this project is twofold. Firstly, to improve the working methods used by young women. This will make them be more productive, more efficient and able to face the economic crisis. Thus, specific aims of the project are the following:
- Creation of a commercial network with transnational partners of the project and connection with existing European networks
  - Creation of operational tools (web tools, advisors pool, national and European funding opportunities updating, simplification of bureaucratic procedures, etc)
- B.16 Use of results (multiplier effects and dissemination plans)..... Firstly, the results will be disseminated to the local society through publications and media coverage.
- Secondly, the people who will be benefited by this programme will act as multipliers of the results and how someone could face social exclusion through employment.
- Other tools which will be used are the internet, new networks and existing networks.

# Applicant organisation

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## C: Structure, activities and resources of the applicant organisation

### C.1: Operational structure

C.1.1 Main objectives and activities.....	<p>The aim and competences of the RDFs are the following:</p> <p>The Management of Credits pertaining to the Public Investment Programme (P.I.P.); the management of government financing, of the financing of legal entities, the administration of appropriations regarding European Programmes, International Organisations and other foreign bodies with respect to the Regional, Prefectural, Local and Special Development Plans of the Region.</p> <p>The provision of Technical Assistance for the Region, which implies the elaboration of studies and surveys as well as the implementation of programmes.</p> <p>The practice of their Cash Administration .</p> <p>The Participation in European Committee programmes.</p> <p>Loan Contracting with foreign and domestic financing bodies for the performance contracts, the rendering of services and the implementation of programmes.</p>
C.1.2 Administrative structure of your organisation.....	<p>The Regional Development Fund of East Macedonia and Thrace is administered by the Management Board (MB), its President and its director.</p> <p>In addition there are four (4) departments</p> <p>Departments</p> <ul style="list-style-type: none"><li>• Department of Financial Management of Investment Programmes</li><li>• Department of Scientific-technical assistance and Implementation of Programmes</li><li>• Department of Financial Services</li><li>• Department of Administration Services</li></ul>
C.1.3 Members of your organisation.....	
C.1.4 Staff employed by your organisation in the relevant field.....	<p>all the departments of the Regional Development Fund of East Macedonia and Thrace have staff which is able to face the implementation of the project</p>
C.1.5 Experience of similar projects.....	<p>RE.D.I. / Regional Developmental Implementation / DG Employment and Social Affairs</p> <p>Objective of the project: to support and motivate local actors to participate actively in the promotion of local employment and to create a local partnership.</p> <p>Role: Project partner</p> <p>Budget: 24.000,00 €</p> <p>Activities and results:</p> <ul style="list-style-type: none"><li>• Skills development workshops for the local staff and transfer of project management techniques to the receiving agents.</li><li>• ICT Utilisation to facilitate and improve the co-operation and co-ordination of local partnerships</li><li>• Design of a handbook titled: Local labour market assessment system and application of its guidelines by the receiving regions</li><li>• Questionnaire survey among local actors (at start and end) to show the level of EES knowledge</li><li>• Training courses for the local staff and production of training material on EES</li><li>• Identification and promotion of synergies between Local Employment Strategies and other local or national development policies and programmes</li></ul> <p>Peoples / News Peoples' Relations In Eastern Mediterranean / Interreg Iiib – Archimed</p> <p>Location: Italy – Greece</p> <p>Objectives:</p> <ul style="list-style-type: none"><li>• Regional strategies for the governance of migration flows in the context of national regulations</li><li>• Integration-support measures and access to the welfare</li><li>• Integration policies for the asylum-seekers</li></ul> <p>Role: Project partner</p> <p>Budget: 159.000,00 €</p> <p>Activities and results:</p> <ol style="list-style-type: none"><li>1. Mapping and monitoring activities to draft Regional info sheets with basic information – in a common/comparable format – on: public policies for the migration flows management, best practices on the integration-support measures and access to the social services and on integration policies for the Asylum-seekers</li><li>2. Defining and sharing the impact indicators referred to the migration flows</li><li>3. Defining some guidelines for re-adjusting and/or adopting new approaches as to the management of</li></ol>

the entry flows and the presence of migrant workers at regional level  
4. Drafting regional maps of projects funded at regional level

## C.2: Financial resources

C.2.1 Your organisation's usual sources of finance..... the revenues of the Regional Development Fund of the Region of East Macedonia and Thrace come from:

The apportionment of the financings managed by the Fund.  
The imposition of fees and contributions.  
The revenue (remuneration) from the participation in European Committee Programmes.  
The revenue (remuneration) from the rendering of services, the performance of contracts and the elaboration of studies and programmes.  
Any kind of subsidies, donations and legacies.  
Any other source.

C.2.2 Your organisation's turnover or equivalent for the last financial year in EUR..... income: 3.308.560,00  
expenses: 2.433.038,00

C.2.3 Any other information demonstrating financial capacity.....

## C.3: Previous grants and current grant applications

### C.3.1 Previous Union grants

(1) Previous grants received for which the final report and the final financial statement have not yet been received or approved by the Commission and/or (2) Any other Union grants obtained during the last three years.

Service responsible and programme	Agreement no.	Year of the award	Title of the action	Amount of the grant (in EUR)
DG Humanitarian Aid and Civil Protection	070401/2008/507817/SUB/A3	2008	Civil Protection Against Chemical Releases in Rivers	450 000.00
MED PROGRAMME / ERDF	659/1G-MED08-62	2009	Regional Common Action Strategy Against Coastal Erosion and Climate Change Effects for a Sustainable	379 241.00
MED PROGRAMME / ERDF	1G-MED08-445	2009	Cultural Heritage Exploiting Opportunities for Rural Development / CHORD	200 000.00
MED PROGRAMME / ERDF	1G-MED08-445	2009	Sustainable Tourism In Fragile Territories / SHIFT	181 500.00
European Economic Area (EEA)	EL0022	2009	Protection and Rehabilitation of water and forest resources of the Prefecture of Rodopi	3 786 711.00

### C.3.2 Action Grant applications in the current year

Has your organisation presented or does it intend to submit an application for support in the current year to any other Commission services or other Union institutions? (please specify the Directorate General, the programme or the initiative concerned, the title of the action and n° of agreement if applicable and the state of play of your application).

Service responsible and programme	Title of the action	Grant obtained?	Estimated amount of the grant (in EUR)




C.3.3 Have you requested/obtained an operating grant which is currently ongoing?..... No

C.3.4 If yes, please indicate the Union Institution and service responsible, the amount and the period covered by the grant/request.....

# Partners

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## D: Partners involved in the action

### Partner : 1

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P1/ D.1.1 Name of the Organisation..... Region of Usti nad Labem

P1/ D.1.2 Type of organisation..... Public Law Body/Regional

P1/ D.1.3 Abbreviation.....

P1/ D.1.4 Address..... Velká Hradební 3118/48

P1/ D.1.5 Postal code..... 400 02

P1/ D.1.6 City..... Usti nad Labem

P1/ D.1.7 Country..... CZ - Česká republika

P1/ D.1.8 Telephone ..... +420 475 657 111

P1/ D.1.9 Fax..... +420 475 200 245

P1/ D.1.10 E-mail address..... urad@kr-ustecky.cz

### Partner : 2

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P2/ D.1.1 Name of the Organisation..... Yalova Municipality

P2/ D.1.2 Type of organisation..... Public Law Body/Local

P2/ D.1.3 Abbreviation.....

P2/ D.1.4 Address..... Suleymanbey mahallesi, Karizma is merkezi ,Kat:4

P2/ D.1.5 Postal code..... 77100

P2/ D.1.6 City..... Yalova

P2/ D.1.7 Country..... TR - Türkiye

P2/ D.1.8 Telephone ..... (+90) (226) 811 5122

P2/ D.1.9 Fax..... (+90) (226) 811 5120

P2/ D.1.10 E-mail address..... erkan.cetintas@hotmail.com

### Partner : 3

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P3/ D.1.1 Name of the Organisation..... Centre for Research and Action on Peace

P3/ D.1.2 Type of organisation..... Private Law Body/Non-profit/National/NGO

P3/ D.1.3 Abbreviation.....

P3/ D.1.4 Address..... Rizou Neroulou Street No. 30

P3/ D.1.5 Postal code..... 11141

P3/ D.1.6 City..... Athens

P3/ D.1.7 Country..... EL - Elláda

P3/ D.1.8 Telephone ..... +30 210 8011842

P3/ D.1.9 Fax..... +30 210 2015920

P3/ D.1.10 E-mail address..... fotini.sianou@kede.org

# Annexes

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## E: Annexes

- E.1 Declaration on honour..... DECLARATION.rar
- E.2 Letters of commitment (as specified in the call)..... COMMITMENT.rar
- E.3 Financial identification form..... FINANCIAL IDENTIFICATION.jpg
- E.4 Legal entity form..... ##µ### #####.pdf
- E.5 Description of the action..... description.doc
- E.6 Detailed work programme..... timetable.doc
- E.7 Contracts for implementing the action.....
- E.8 Supplementary space for additional documents (if needed).....

# Signature

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## F: Signature of the legal representative

Warning : Failure to sign by the lead applicant, will entail the Commission to automatically reject the application.

### F.1 Name

Please indicate your name only on the paper version.

### F.2 Date and place

Please insert date and place only on the paper version.

### F.3 Signature (on the paper copy)

# Budget

If applicable, expected value of the subcontracting plans for external expertise.....

<b>Total cost of the action</b>	<b>319 900.00</b>
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<b>Total eligible costs (D + I)</b>	<b>319 900.00</b>
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<b>Total eligible direct costs (D)</b>	<b>311 900.00</b>
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## Heading 1 - Staff costs

Management.....	54 000.00
Administration.....	27 000.00
Secretariat.....	26 000.00
Accounting.....	28 700.00
Other staff.....	0.00
<b>Total - Staff costs.....</b>	<b>135 700.00</b>

## Heading 2 - Travel, accommodation and subsistence allowances

Travel.....	4 800.00
Subsistence allowances (accommodation, meals, etc.).....	26 400.00
<b>Total - Travel, accommodation and subsistence allowances.....</b>	<b>31 200.00</b>

## Heading 3 - Costs of services

Information dissemination.....	22 000.00
Translations.....	13 000.00
Reproductions and publications.....	8 000.00
Specific evaluation.....	0.00
Interpretations.....	0.00
External expertise.....	66 000.00
Other services.....	17 000.00
<b>Total - Costs of services.....</b>	<b>126 000.00</b>

## Heading 4 - Administration costs

Depreciation for purchase of equipment.....	0.00
Hire of rooms.....	11 000.00
Hire of interpreting booths.....	0.00
Audits.....	4 000.00
Financial services.....	4 000.00

Other administrative costs.....	0.00
Total - Administration costs.....	<b>19 000.00</b>

Total eligible indirect costs (I)	<b>8 000.00</b>
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### Heading 5 - Overheads

Overheads.....	8 000.00
Total eligible indirect costs (I).....	<b>8 000.00</b>

<b>Total revenue of the action</b>	<b>319 900.00</b>
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Income	<b>319 900.00</b>
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### Income

Beneficiary's contribution in cash (C).....	64 200.00
Revenue generated by the action (R) .....	0.00
Union Grant (S).....	255 700.00
Total Income = C + R + S.....	<b>319 900.00</b>

## Heading 1 - Staff costs

### Management/Coordination (transnational and national)

Name	Name of organisation and function within the organisation	Status	Daily Salary cost	Number of days	Total
Spyros Arseniou	REMTH - Project Manager	Permanent Staff	80.00	200.00	16 000.00
n/n	Usti - Project Manager	Permanent Staff	60.00	200.00	12 000.00
n/n	Yalova - Project Manager	Permanent Staff	60.00	200.00	12 000.00
n/n	KEDE - Project Manager	Permanent Staff	70.00	200.00	14 000.00

Total cost of Management/Coordination..... 54 000.00

### Administration/Implementation of the project

Name	Name of organisation and function within the organisation	Status	Daily Salary cost	Number of days	Total
n/n	REMTH - assistant manager	Permanent Staff	50.00	150.00	7 500.00
n/n	Usti - assistant manager	Permanent Staff	40.00	150.00	6 000.00
n/n	Yalova - assistant manager	Permanent Staff	40.00	150.00	6 000.00
n/n	KEDE - assistant manager	Permanent Staff	50.00	150.00	7 500.00

Total cost of Administration/Implementation of the project..... 27 000.00

### Secretarial costs

Name	Name of organisation and function within the organisation	Status	Daily Salary cost	Number of days	Total
n/n	REMTH - Secretary	Permanent Staff	50.00	200.00	10 000.00
n/n	Usti - Secretary	Permanent Staff	40.00	150.00	6 000.00
n/n	Yalova - Secretary	Permanent Staff	40.00	150.00	6 000.00
n/n	KEDE - Secretary	Permanent Staff	40.00	100.00	4 000.00

Total cost of Secretarial costs..... 26 000.00

### Accounting

Name	Name of organisation and function within the organisation	Status	Daily Salary cost	Number of days	Total
n/n	REMTH - Financial Manager	Permanent Staff	80.00	140.00	11 200.00
n/n	Usti - Financial Manager	Permanent Staff	80.00	100.00	8 000.00
n/n	Yalova - Financial Manager	Permanent Staff	80.00	100.00	8 000.00
n/n	KEDE - Financial Manager	Permanent Staff	50.00	30.00	1 500.00

Total cost of Accounting..... 28 700.00

### Other staff

Name	Name of organisation and function within the organisation	Status	Daily Salary cost	Number of days	Total
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Total cost of Other staff..... 0.00

Total staff costs..... 135 700.00

## Heading 2 - Travel, accommodation and subsistence allowances

### Travel, accommodation and subsistence allowance

Please enter in "Daily cost per person" accommodation and daily subsistence allowance (DSA) costs

Purpose of the travel	Place of the event	Average travel cost per person	Number of people	Travel sub-total	Daily Cost per person	Number of people	Number of days	Subsistence and accommodation sub-total	Total
Participation to project meetings	Project partners' areas	400.00	3.00	1 200.00	100.00	22.00	3.00	6 600.00	7 800.00
Participation to project meetings	Project partners' areas	400.00	3.00	1 200.00	100.00	22.00	3.00	6 600.00	7 800.00
Participation to project meetings	Project partners' areas	400.00	3.00	1 200.00	100.00	22.00	3.00	6 600.00	7 800.00
Participation to project meetings	Project partners' areas	400.00	3.00	1 200.00	100.00	22.00	3.00	6 600.00	7 800.00

Total of travel costs..... 4 800.00

Total of subsistence and accommodation costs..... 26 400.00

Total - Travel, accommodation and subsistence allowances..... 31 200.00



## Heading 3 - Cost of services

### Information dissemination

Nature of costs	Quantity	Unit cost	Total
Creation of information and dissemination material - REMTH	1.00	6 000.00	6 000.00
Creation of information and dissemination material - USTI	1.00	5 000.00	5 000.00
Creation of information and dissemination material - Yalova	1.00	5 000.00	5 000.00
Creation of information and dissemination material - KEDE	1.00	6 000.00	6 000.00

Total information dissemination..... 22 000.00

### Translations

Total number of languages (the document is translated to) , Cost per page (1 page=1500 characters without blanks)

Description of documents to be translated	Languages from ... to ...	Total number of languages	Cost per page	Number of pages	Total
Information and educational material - REMTH	Greek to English	1.00	8.00	500.00	4 000.00
Information and educational material - USTI	Czech to English	1.00	5.00	500.00	2 500.00
Information and educational material - Yalova	Turkish to English	1.00	5.00	500.00	2 500.00
Information and educational material - KEDE	Greek to English	1.00	8.00	500.00	4 000.00

Total translations..... 13 000.00

### Reproductions and publications

Document	Number of pages	Unit cost	Total
Publication, Information and Educational material - REMTH	2 000.00	1.00	2 000.00
Publication, Information and Educational material - USTI	2 000.00	1.00	2 000.00
Publication, Information and Educational material - Yalova	2 000.00	1.00	2 000.00
Publication, Information and Educational material - KEDE	2 000.00	1.00	2 000.00

Total reproductions and publications..... 8 000.00

### Specific evaluation

Evaluator	Cost	Total
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Total specific evaluation..... 0.00

### Interpretations

Meeting	Languages	Number of interpreters	Number of days	Daily cost per interpreter	Total
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Total interpretations..... 0.00

### External expertise

Task	Number of days	Daily cost	Total
Experts on Business and Enterprise Development - REMTH	120.00	150.00	18 000.00
Experts on Business and Enterprise Development - USTI	120.00	150.00	18 000.00
Experts on Business and Enterprise Development - Yalova	120.00	150.00	18 000.00
Experts on Business and Enterprise Development - KEDE	80.00	150.00	12 000.00

Total external expertise..... 66 000.00

## Other Services

Service	Amount	Total
Website creation and maintenance -REMTH	10 000.00	10 000.00
Website creation and maintenance -USTI	3 500.00	3 500.00
Website creation and maintenance -Yalova	3 500.00	3 500.00

Total other services..... 17 000.00

Total - Costs of services..... 126 000.00

## Heading 4 - Administration costs

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### Depreciation for purchase of equipment

Type of equipment	Estimated depreciation cost
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Total depreciation..... 0.00

### Hire of rooms

Meeting	Number of days	Unit cost per day	Number of rooms	Total
Hiring rooms for project meetings and seminars	22.00	500.00	1.00	11 000.00

Total hire of rooms..... 11 000.00

### Hire of interpreting booths

Meeting	Languages	Number of booths	Number of days	Unit cost per day	Total
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Total Hire of interpreting booths..... 0.00

### Audits

Auditor	Cost	Total
Auditor	4 000.00	4 000.00

Total audits..... 4 000.00

### Financial costs

Nature of costs	Quantity	Unit cost	Total
Photocopies and seminar material	4.00	1 000.00	4 000.00

Total financial costs..... 4 000.00

### Other administrative costs

Description	Cost
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Total Other Administrative costs..... 0.00

Total - Administration costs..... 19 000.00

Heading 5 - Overheads

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Amount..... 8 000.00

# Heading 6 - Income

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Income	
Own contribution.....	20 200.00
Partner's contribution.....	44 000.00
Beneficiary's contribution in cash (C).....	64 200.00
Revenue generated by the action (R).....	0.00
Union grant (S) ( T - C - R).....	255 700.00
Total Income (T) .....	319 900.00

Please check that you do not exceed the maximum percentage for Union funding established in the call for proposals. Based on the figures already filled in for the previous items, the percentage of the total eligible costs you are requesting is	79.93
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